

STONE CHURCH CEMETRY COMMISSION

Monument Company Policy

March 15, 2025

Monument Companies may sell a monument to an Interment Rights Holder of the Stone Church Cemetery Commission. The Monument Company must contract Sanderson Monument Co. who is acting on behalf of the Stone Church Cemetery Commission as their Cemetery Property Manager.

Procedure for Upright Monuments

1. Contract Cemetery Property Manager to receive an emailed copy of the contract to obtain signature from the Interment Right Holder(s).
2. Forward the signed contract, scaled drawing and Cemetery fees to the Cemetery Property Manager. The scaled drawing is to include colour, size, finish, shape, wording, design, and placement of the monument.
3. Once the Cemetery has received and approved the foundation request and received all Cemetery fees, the application will be processed. If the drawing is not available with the application, this will not hold up the process of the foundation being poured.
4. Once the drawing has been received and approved, the Cemetery will notify the Monument Company that they may proceed with installation of the monument.

Procedure for Pillow Markers

1. Contact Cemetery Property Manager to receive an emailed copy of the contract to obtain signature from the Interment Rights Holder(s).
2. Forward the signed contract, scaled drawing and Cemetery fees to the Cemetery Property Manager. The scaled drawing is to include colour, size, finish, shape, wording, design, and placement of pillow marker.
3. Once the Cemetery fees have been received and the drawing and the application approved, the Cemetery will process the paperwork and stake the plot. The Cemetery will notify the Monument Company that they may proceed with installation of the pillow marker.

Procedure for Flat Markers & Foot Markers

1. Contact Cemetery Property Manager to receive an emailed copy of the contract to obtain signature from the Interment Rights Holder(s).
2. Forward the signed contract, scaled drawing and Cemetery fees to the Cemetery Property Manager. The scaled drawing is to include colour, size, finish, shape, wording, design, and placement of the flat or foot marker.

3. Once the Cemetery fees have been received and the drawing and the application approved, the Cemetery will process the paperwork. The Cemetery will notify the Monument Company that they may deliver the flat or foot marker to the cemetery and leave it at the south side of the shed.